

At the Town Board meeting of the Waterford Town Board held on Tuesday July 9, 2019 at the Waterford Town Hall, 65 Broad Street, Waterford, NY at 7:00 P.M. the following transpired:

There were present:

Councilman Ball

Councilman Boudreau

Councilman Marble

Councilman McClement

Supervisor Lawler

### **Communications and Petitions**

There were none

### **Action on Minutes of Previous Meetings as Follows**

Minutes of the Town Board meeting of June 4, 2019 and Special and Agenda Meeting of June 25, 2019 were presented to the Board. A motion was made by Councilman Ball seconded by Councilman Boudreau to accept the minutes as presented. All in favor.

### **Committee Reports**

#### **Financial Report and Submission of Bills and Petty Cash**

Supervisor read the financial report for the month of June 2019. The audited abstracts totaled \$1,038,659.02 and the payments in advance of audit totaled \$23,258.41. The petty cash report totaled \$36.40. A motion was made by Councilman Ball and seconded by Councilman Marble to accept the reports, pay the bills and reimburse the petty cash account. All in favor.

### **Committee on Highway, Wastewater Treatment, Water Authority, Cemetery and Museum**

Councilman Boudreau read the Monthly Report for the Highway Department as submitted by Highway Superintendent Harry Martel. The Town paving project is complete and the Highway Department would like to thank the Town of Halfmoon for the use of their equipment during the project. The Councilman went on to read the Wastewater Department Report for the month of June 2019. The Department answered 6 alarm calls checked all pump stations and cleaned floats as needed. They continued maintenance of outside grounds, equipment and vehicles. They cleaned the Front Street pump station with the with the Vac. Truck. They worked with Riberdy Contracting to install a bypass line from the manhole to the force main at the Murray Ave. pump station. They also repaired the boat pump at the Visitors Center. This report was submitted by Chief Operator, Craig Falcone. Councilman Boudreau read the report from the Water Commissioners of the Town of Waterford. The waterworks delivers 27,040,300 gallons of water during the month. The waterworks staff completed a total of 111 service calls and 63 dig safe utility calls. The staff also installed new AMR water meters, calibrated and maintained equipment, completed weekly safety meetings and monthly water testing. The Councilman then read a report from Town Historian Russ Vandervoort. Russ represented Waterford at the 200<sup>th</sup> Birthday Observation for Abner Doubleday in Ballston Spa. Russ will be hosting the

coordinator of the Saratoga County Historical Society and one other historian on a familiarization tour of the Waterford Museum and selected sites in Waterford on either July 9<sup>th</sup> or 16<sup>th</sup>. On a request of the Waterford Bocci League he is researching the History of that site. It appears to be a combination of events that took place, likely starting with the excavation for the Erie Barge Canal, the donation of land by the Knickerbocker Family, and the Victory Gardens from the WWII era. A lawn bocci league had been established in 1939, this is arguably their 80<sup>th</sup> season.

### **Committee on Public Safety, Emergency Services, and Liaison to Village**

Councilman Ball summarized the Police Department call report for the month of June. There was 1 missing person, 7 fire calls, 22 EMS calls, 17 MVA, 30 Animal Control reports, and 22 School Details. The Calls by Officer report is also attached. Councilman Ball then spoke to the fact that Summer is here and Waterford is surrounded by water. He wants to remind residents to practice water and boater safety. The Town Pool is open daily for a safe place to swim. When boating please make sure lifejackets are worn. Stay safe this Summer.

### **Committee on Veterans, Grants and Funding, Special Projects, Town Hall and Seniors**

Councilman McClement stated that there will be a workshop at 6:00 PM, July 30<sup>th</sup> at Town Hall to discuss renovations to the second floor. Town Hall needs to be reconfigured due to spacing issues. The Councilman then read a report on grounds and building maintenance for the Senior Center and Town Hall. Councilman McClement read the Senior Van/Medical Transport Report for June. There were 27 persons transported for a total of 782.50 miles. The Councilman then read the Monthly Grocery and Activity Report as submitted by Andy Walters. There was a total of 27 passengers transported on the Grocery Bus and 20 passengers were transported on the Saratoga Casino trip June 14<sup>th</sup>. Then Councilman read the Senior Report for June as submitted by Director Mike Mahoney. On June 14<sup>th</sup> Seniors enjoyed a day at the Saratoga Racino and on June 18<sup>th</sup> the Saratoga County Office of the Aging held a BBQ for all Waterford Seniors at the center. 50 seniors enjoyed a great meal. On June 26<sup>th</sup> over 35 Seniors attended the Year of the Senior Celebration held at Congress Park in Saratoga Springs sponsored by Saratoga County. Over 1700 attended from all over the County. The Meals program served 110 meals on site and delivered 440 meals. On July 6<sup>th</sup>, the Seniors will hold a fundraiser at Steamboat Meet. The Annual Picnic will be on July 9<sup>th</sup> at noon at Peebles Island State Park, catered by Joe Forget. The cost is \$35.00. Please call the center to sign up 518-235-8500. On July 18<sup>th</sup> the Texas Hold-Em players will hold a steak cook out at the center at 1:00. On July 26<sup>th</sup> the Seniors are attending a show at the Lake George Theater. Councilman McClement added that the 178<sup>th</sup> Saratoga County Fair will be held from July 23-28. Senior Citizens Day at the fair is July 24<sup>th</sup>, be sure to stop by the Office of the Aging tent for free giveaways that day.

### **Committee on Youth, Playground, Pool, Festivals, Library, WHUFSD, and Visitor Center**

Councilman Marble read updates on the Recreation Department. The pool is open seven days a week weather permitting. Please be aware of the hours and rules that are posted. Swim lessons are Monday thru Friday 9 am -12 noon.

Clement Park is open from 10-2. Free lunches are available again this year thanks to the Wesleyan Church. Please stop by with your children and enjoy crafts, games, and sprinklers. Our counselors are there to have fun. We are planning our Northside Night out for the end of August. Stay tuned for an evening of fun and games at Clement Park. Don't forget to visit the Farmer's Market on Sundays from 9 am- 1 pm. Come see the nice variety of local vendors with fresh produce, baked goods, meats, and much more. The Councilman then went on to share news about the Waterford Library. The summer reading program is in full swing with activities now for the next few weeks. Programs take place on Tues and Thurs at 3 pm until August 8 when we will have the summer finale party, complete with a dunk tank. There are some activities on Wednesday mornings including some kids movies on the 10<sup>th</sup> and 31<sup>st</sup>, board games on the 24<sup>th</sup> from 2-5 pm. Check the facebook page for more details. The Southern Saratoga Art Society is displaying artwork from their members on the walls during July and August. Also a reminder that folks can stream 10 free movies per month using their library card with Kanopy. Stop in the library to see how it works. The Library is looking for volunteers to help some landscaping around the building. Anyone interested please contact the director.

Councilman Marble then went on to read the Harbor Center report as submitted by Center Director Jeff Cleary. On Sunday, June 2nd the Waterford Harbor Farmers Market opened its season and the Erie Canalway National Heritage Corridor sponsored a paddle of the Waterford Flight. 120 paddlers entered the harbor from Lock 2 on a beautiful Sunday morning. The group enjoyed a buffet lunch at the Hurst Harbor Center.

On Wednesday, June 5th the Champlain Canal finally opened and our Canadian visitors were finally able to head home. We received many thank you for our hospitality and high level of service. A big thank you to our volunteer team and staff.

From June 10th to 13th we hosted over 400 4th graders. They were taught about many aspects of the Canal and Waterfords' history.

300 walkers came through our campus on June 12th on their way to Peebles Island as part of the Volkssport annual convention.

June 17th, the Waterford Fire Department hosted a meeting/cookout For Saratoga County's chiefs and coordinators. Also on June 17th Personal Flotation Devices were made available to staff and volunteers for use when on the floating docks.

Both the Dock office and Farmers Market offices have been painted and the floors sealed. New equipment and fixtures continue to arrive. Our awning has been replaced and the entire area continues to renewed and refreshed. I invite all to come down for a visit.

179 boaters and 11 campers visited us from 35 states and boaters from as far away as England, Germany and New Zealand.

A reminder, Dragonboat Races are set for August 3rd.

A Coast Guard Cutter is currently docked at the Harbor leaving tomorrow, they will be back on August 17<sup>th</sup>, take time to stop down as visit.

## **Supervisors Report**

Supervisor Lawler spoke about the Town's first Sensory Swim event which took place at the Town Pool on July 2<sup>nd</sup>. The Town joined with the Autism Society to hold an event for individuals with Autism and their families. The Autism Society was great to work with, they handled the invitation and registration, 75 people attended. It was a private event only for the families that registered. The Supervisor thanked the Lifeguards, Park Counselors and numerous volunteers who helped make this a tremendous success. It is often difficult for families of children with Autism to get out, this was a chance for these individuals and families to have a safe place to swim and have fun. The Supervisor thanked Councilman Marble and her staff. The Town will post pictures on the website soon.

Councilman Marble stated that most of the families that participated were from out of town, we were glad to be able to provide this opportunity.

Supervisor Lawler added that this event was the outgrowth from a tragedy our community experienced when a child with Autism drowned last year at the Visitor Center. Town Officials began thinking what we could do to help autistic children enjoy the water and do it safely. The Town plans to host another event in the future, and the Supervisor stated he is proud of the Town for holding this event.

## **General Orders**

### RESOLUTION # 92

WHEREAS, the Town Board of the Town of Waterford is proud to recognize the outstanding achievements of young people in the community; and

WHEREAS, Robert Mailloux has demonstrated strong leadership abilities and a commitment to his community; and

WHEREAS, Robert Mailloux has completed the challenging and demanding requirements necessary to be awarded the rank of Eagle Scout, the highest honor given by the Boy Scouts of America;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Waterford hereby recognize and congratulate Robert Mailloux upon his attainment of the rank of Eagle Scout.

Offered by Supervisor Lawler  
Seconded by the entire Town Board

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

At this time the Supervisor introduced P.O. Tim Williams who is also the Town D.A.R.E Officer to recognize supporters of the D.A.R.E program. Officer Williams has been facilitating the D.A.R.E program since 2005. The D.A.R.E program is funded by donations from the community. There are approximately 130 students from both St. Mary's and Waterford Halfmoon in the program. Officer Williams introduced Denise Carutasu; Waterford PTO, Pastor Paul Barna; Wesleyan Church, Kristin Galarneau; Service Extrodonaire and Ryan/Janell Russo; Waterford Beverage and thanked each of them for their support of the D.A.R.E program and presented each with a plaque.

Supervisor Lawler stated that we are one of the few communities to have a D.A.R.E Officer and we thank you and appreciate the work Officer Williams does with this program.

#### RESOLUTION # 93

RESOLVED, that the Town Board of the Town of Waterford hereby approves the new Section 903 of the Town of Waterford Employee Handbook entitled "Non-Discrimination and Harassment (Including Sexual Harassment) in the Workplace". The new Section 903 replaces the Sexual Harassment Policy adopted by the Town Board on 12/4/2018.

Offered by Councilman Boudreau  
Seconded by Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

#### RESOLUTION # 94

RESOLVED, that the Town Supervisor be and he is hereby authorized to sign an agreement with Saratoga County STOP-DWI for the loan of two (2) ALCO-SENSOR FST Breath Tests at no cost for a term of five (5) years commencing on July 1, 2019 and terminating on June 30, 2024.

Offered by Councilman Ball  
Seconded by Councilman Boudreau

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

RESOLUTION # 95

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute a contract with Capital District Physicians Health Plan to provide health insurance for eligible Town employees for the period August 1, 2019 – July 31, 2020.

Offered by Councilman Marble  
Seconded by Councilman Boudreau

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

RESOLUTION # 96

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute a contract with Empire HealthChoice Assurance, Inc. (d/b/a Empire Blue Cross) to provide vision insurance for eligible Town employees for the period August 1, 2019 – July 31, 2020.

Offered by Councilman Boudreau  
Seconded by Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

RESOLUTION # 97

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes the Town Supervisor to execute a contract with Empire HealthChoice Assurance, Inc. (d/b/a Empire Blue Cross Blue Shield) to provide dental insurance for eligible Town employees for the period August 1, 2019 – July 31, 2020.

Offered by Councilman Boudreau  
Seconded by Councilman Ball

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

RESOLUTION # 98

Resolved, that the Town of Waterford/Location Code 30096 hereby establishes the following as the standard work days for the elected and appointed officials listed below and will report the following days worked to the New York State and Local Employees' Retirement System based upon the Record of Activities submitted by these officials:

Town Clerk, Mary Shannon Carrigan, 6 Hour Standard Work Day from 1/1/2019 – 12/31/2019, 20 days worked to be reported each month with 4 pay dates and 25 days worked to be reported each month with 5 pay dates.

Chairman, Zoning Board, Charles Fusco, 6 Hour Standard Work Day from 1/1/2019 – 12/31/2019, 1.93 days worked to be reported each month.

Offered by Councilman Marble  
Seconded by Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

RESOLVED # 99

RESOLVED, that the Town Board of the Town of Waterford hereby authorizes a Dumping Permit be issued to Jasper P. Munson for land owned and located at 32 Towpath Lane, SBL 285.187-3-1. Said permit is valid for one year and will be kept on file in the Town Clerk's Office.

Offered By Councilman Councilman Ball  
Seconded By Councilman Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler abstain

Supervisor Lawler abstained from the vote as this is his next door neighbor.

RESOLUTION # 100

RESOLVED, that the Town Board of the Town Board hereby authorizes the Waterford Halfmoon Union Free School District to utilize the Town of Waterford recreation fields for the 2019-2020 school year as their certificate of insurance has been filed with the Town Clerk's Office.

Offered By Councilman Marble  
Seconded By Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

RESOLUTION # 101

RESOLVED, that the Town Board of the Town of Waterford hereby adopts the Volunteer Emergency Responders Policy.

Offered By Councilman Councilman Ball  
Seconded By Councilman Councilman Marble

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

RESOLUTION # 102

**RESOLUTION OF THE TOWN BOARD  
OF THE TOWN OF WATERFORD FOR THE YEAR 2019  
APPROVING BID FOR DEVITT ROAD DRAINAGE CONSTRUCTION**

**WHEREAS**, the Town Board of the Town of Waterford, by public notice duly published according to law, invited sealed proposals for drainage construction to be performed along Devitt Road in the Town of Waterford as part of the "Devitt Road Drainage Improvement Project"; and

**WHEREAS**, all such proposals received were considered publicly at Town Hall, on June 28, 2019 at 2:00 p.m., the time and place specified in said public notice; and

**WHEREAS**, said Town Board has determined that Stephen Miller General Contracting, Inc. is the lowest responsible formal bidder for the work as detailed in the specifications, with a bid of \$201,731.00 as set forth in the bid specifications.

**NOW, THEREFORE, BE IT RESOLVED**, that said proposal of Stephen Miller General Contracting, Inc. be accepted, subject to the following, and be it

**FURTHER RESOLVED**, that the Town Board enter into a contract with said Stephen Miller General Contracting, Inc. as the successful bidder pertaining to the “Devitt Road Drainage Improvement Project” in accordance with the specifications for said bid project, to be approved by the attorney for the Town and further subject to the receipt and approval by the attorney for the Town of the required bonding documents for performance, labor and materials.

Offered by Councilman Boudreau  
Seconded by Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

#### RESOLUTION # 103

RESOLVED, that the Supervisor be and he is hereby authorized to sign a contract extension with NYS Department of State for the Mohawk Gateway Streetscape Project, Contract No. C1000669.

Offered by Councilman Marble  
Seconded by Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

#### **Other Business**

#### Resolution #104

RESOLVED, that the Town Board of the Town of Waterford hereby approves James Callaghan’s request for leave under the Family Medical Leave Act.

Offered by Councilman Boudreau  
Seconded by Councilman McClement

Councilman Ball yes  
Councilman Boudreau yes  
Councilman Marble yes  
Councilman McClement yes  
Supervisor Lawler yes

Councilman Ball stated that he would like to recognize a member of the F.B Peck Hose Fire Department- First Lt. Jared Gardner. Jared was an employee of the Town as a dispatcher, he then went to work for the Saratoga County Sheriff Office as a dispatcher. Recently Jared attended the Zone 5 Academy, he has completed his training, graduated and is now works for the Saratoga County Sheriff's Office as a Deputy. Congratulations to Jared.

Craig Falcone stated that Russ Vandervoort recently underwent emergency surgery, he will update the Board as soon as he has more information.

Councilman Boudreau made a motion to close the meeting at 7:50PM, seconded by Councilman McClement. All voted in favor.

Respectfully submitted,

Mary Shannon Carrigan

Town Clerk