

At a Town Board meeting held on January 6, 2015 at Waterford Town Hall, 65 Broad Street, Waterford, NY the following transpired:

A Public Hearing was held and the Public Hearing Notice was read on the property at 60 Clifton Street, Waterford NY. Attorney Craig Crist asked if any owners or interested parties were present. There were no comments. The Building Inspector Greg Knorr stated that he was at the property in question 2 hours ago and that three windows were still unsecure. There were no public comments. Public Hearing was closed at 7:16 P.M.

There were present:

Councilman Ball

Councilman Boudreau

Councilman Marble

Councilman McClement

Supervisor Lawler

#### COMMUNICATIONS AND PETITIONS

Town Clerk Dziarcak read a letter of resignation from Matthew LaBombard.

#### ACTION ON MINUTES OF PREVIOUS MEETINGS

The minutes of the Board meetings of December 2, 2014 and December 30, 2014 were submitted to the Board for approval. There was a motion by Councilman Boudreau to accept the minutes as filed. Motion was seconded by Councilman McClement. All in favor.

#### COMMITTEE REPORTS

Supervisor Lawler read the monthly cash report for the month of December. He further read the petty cash report totaling \$28.75 for postage for the tax collection. The audited abstracts totaled \$110,389.33 and payments in advance of audit totaled \$139,475.19. A motion was made by Councilman Boudreau and seconded by Councilman McClement to pay the bills, reimburse the petty cash funds and accept the monthly cash report. All in favor.

#### COMMITTEE ON HIGHWAY, WASTEWATER TREATMENT, WATER AUTHORITY AND CEMETERY

Councilman Boudreau read the highway department report for the month of December as submitted by Highway Superintendent Harry Martel. He also read the WWTP report for the month as submitted by Chief Operator Richard Thyrring. Councilman Boudreau also reported on the Water Department's monthly activity as submitted by Ed Hernandez, General Manager. He reminded everyone to please follow all snow emergency signs and notices this winter.

## COMMITTEE ON PUBLIC SAFETY, EMERGENCY SERVICES AND VETERANS PROGRAMS

Councilman Ball read the Police Department report highlights for the month year 2014. He further read the uniform traffic ticket report for the month of December 2014. Arrests are up 15% form 2013.

## COMMITTEE ON CANAL DEVELOPMENT, GRANTS AND PROGRAM FUNDING, COMMUNITY GROUPS & VILLAGE GOVERNMENT LIAISON

Councilman McClement announced that the 120<sup>th</sup> anniversary of the Friends of the library will be on February 28<sup>th</sup>. Their meeting is January 17<sup>th</sup> at 11 A.M.

The Waterford Museum will hold a winter lecture series on January 16<sup>th</sup>. He read a letter announcing a grant for the Canal Harbor Center in an amount of \$71, 400.00.

## COMMITTEE ON YOUTH, SENIORS, PARKS AND PLAYGROUNDS, POOL AND FESTIVALS

Councilman Marble reported on the following:

Waterford Senior Van Report:

Hours worked 127.50

Miles driven 2431

Daily avg: 121.55

Persons transported 110

Daily avg of 6

Youth Council Report:

There are no activities for the month of January other than the basketball program and indoor soccer.

Waterford Senior Center

Thurs Dec 11 shopping at colonie center and lunch at olive garden

On Sunday Dec 14<sup>th</sup> Christmas Party at Knights of Columbus. Catered by Joe Forget. 54 seniors attended. Seniors had grab bags and prizes and good cheer for all.

Thurs Dec 18<sup>th</sup> a full bus went to the racino.

The seniors would like to thank the town and village for all their help through the year. On behalf of the seniors I would like to wish everyone a Happy New Year.

GENERAL ORDERS

RESOLUTION # 1

WHEREAS, the Waterford Halfmoon High School Varsity Girls Volleyball team was the 2014 Central Hudson Valley League Champions; and

WHEREAS, this team had a record of 12 wins and no losses in the CHVL; and

WHEREAS, this teams overall record of 34-5-3 is an outstanding feat; and

WHEREAS, this tem was a SECTION 2 Finalist for 2014; and

WHEREAS, this Town Board is proud to recognize these outstanding efforts; and

WHEREAS, this Board acknowledges the pride that these efforts bring to the girls, the team, the coaches, the families and the community;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Waterford hereby commends the girls, their coaches and their families for a job well done.

Offered by Supervisor Lawler

Seconded by the Entire Board

Ball yes

Boudreau yes

Marble yes

McClement yes

Lawler yes

#### RESOLUTION # 2

Resolved, that Ryan Saunders be and he is hereby appointed as a full time Police Officer at a salary according to the current union contract to be paid in weekly installments by the Supervisor without the necessity of pre audit by the Town Board.

Offered by Councilman Ball

Seconded by Councilman Boudreau

Ball yes

Boudreau yes

Marble yes

McClement yes

Lawler yes

**Resolution #3**

Resolved, that the Supervisor be and he is hereby authorized to sign a professional services agreement with Delaware Engineering in the amount of \$12,090.00 for 2015 landfill monitoring.

Offered by Councilman Boudreau

Seconded by Councilman Marble

Ball yes

Boudreau yes

Marble yes

McClement yes

Lawler yes

**Resolution # 4**

Resolved, that Greg Knorr be and he is hereby authorized to attend the Northern Adirondack Educational Conference in March, 2015 and hereby authorizes this expenditure from the budget.

Offered by Councilman Marble

Seconded by Councilman Boudreau

Ball yes

Boudreau yes

Marble yes

McClement yes

Lawler yes

**Resolution # 5**

Resolved, that Crystal Orton be and she is hereby appointed as a full time dispatcher according to the current PBA contract.

Offered by Councilman Ball

Seconded by Councilman Marble

Ball yes

Boudreau yes

Marble yes

McClement yes

Lawler yes

#### **Resolution # 6**

Resolved that the Town Board hereby authorizes the Supervisor to execute a labor agreement with the Waterford Police Department.

Offered by Councilman Ball

Seconded by Councilman Boudreau

Ball yes

Boudreau yes

Marble yes

McClement yes

Lawler yes

**RESOLUTION NUMBER 7 OF THE TOWN BOARD OF THE  
TOWN OF WATERFORD, NEW YORK FOLLOWING HEARING  
CONCERNING THE STRUCTURE AT 60 CLIFTON STREET, WATERFORD, NEW YORK**

**WHEREAS**, previously submitted to the Board was the written report filed by the Building Inspector in conjunction with Barton & LoGuidice, PC, the engineers duly retained by the Town, concerning property located at 60 Clifton Street, Waterford, NY; and

**WHEREAS**, said report states that the structure at 60 Clifton Street is unsafe to inhabit and to the public. Said report also concludes, among other things, that the property is open to the elements and rodents and trespassers in various locations, as well as suffering from water damage, resulting in interior damage, including that the staircase leading to the second floor is not safe as well as all other deficiencies contained in said report, the contents of which are incorporated herein with full force and effect. Said report further details that immediate repairs are needed in order for it to be safely inhabited and, per Chapter 63 of the Code of the Town of Waterford, the subject structure is both unsafe and dangerous to the public, and recommends its immediate repair and the vacating of the property and that it not be inhabited until repaired; and

**WHEREAS**, by prior resolution the Town Board ordered the securing and repair of the subject building so that no entry or open area from the outside except through doorways is allowed, fixing of all broken windows and open areas to the elements and securing of the property and all other actions detailed in the aforementioned report, and ordered to same shall commence within thirty (30) days of the service of said notice, which was served/attempted to be served on the owner on December 3, 2014 and those claiming an interest in the property on December 12, 2014, and further ordered that said actions shall be completed within sixty (60) days thereafter, unless, for good cause shown, such time was extended.

**WHEREAS**, by said prior resolution the Town Board called for a hearing as to said order and a notice of said hearing was duly served upon all owners of said property as listed in the Saratoga County tax records and those claiming an interest in said property;

**WHEREAS**, section 63-9 of the Code of the Town of Waterford states that “[a]t the conclusion of the hearing, the Town Board shall determine by resolution to either revoke the order to repair or

remove, modify said order or continue and affirm said order and direct the owner or other persons to complete the work within the time specified in the order or such other time as shall be determined by the Town Board”; and

**WHEREAS**, the Town Board of the Town of Waterford after reviewing said reports and conducting a hearing, hereby resolves as follows:

**NOW, THEREFORE BE IT RESOLVED THAT** the Town Board hereby affirms the aforesaid prior resolution of this Board which ordered the securing and repair of the subject building so that no entry or open area from the outside except through doorways is allowed, fixing of all broken windows and open areas to the elements and securing of the property and all other actions detailed in the aforementioned report. The Board finds, upon the uncontroverted testimony of the Building Inspector that the subject building has not been secured and repaired as directed; and

**BE IT FURTHER RESOLVED THAT** if said repairing and securing is not started by January 15, 2015 or not completed by February 15, 2015, the Town Engineer and Town Attorney and Town Highway Department are authorized to take any and all necessary actions toward effectuating the securing of the subject property per 63-11 of the Code of the Town of Waterford with the cost of the securing to be assessed against the property owner and the property.

Offered by Councilman McClement

Seconded by Councilman Marble

Ball yes

Boudreau yes

Marble yes

McClement yes

Lawler yes

## RESOLUTION #8

Sealed bids for the furnishing of all labor and material necessary for the Waterford Senior Center will be received by the Town of Waterford Supervisor's Office, 65 Broad Street, Waterford, NY 12188 until 2:00 pm local time on Wednesday February, 18<sup>th</sup> 2015 at which time and place they will be publicly opened and read aloud.

Bids will be received for the following Contract:

Contract No. 1 ó General Construction: Construct the 3,200 S.F. Senior Center with Village offices in accordance with the Contract Drawings. Work includes selective site demolition, construction of the building, paving of the parking lot and driveways, patio retaining wall, fencing modifications/additions, signage, site grading, storm drainage systems, yard sanitary piping, and security alarm system. Coordinate and furnish installation of water and sewer connections with the Town of Waterford. The site shall be graded and conditioned as shown on the drawings to enable the Owner to furnish exterior component such as plantings, patio pavers, a bocce court, and a grill ó refer to drawings for Owner furnished items.

Contract No. 2 ó Mechanical Construction: Work includes two gas-fired vertical furnaces with direct expansion (DX) cased cooling coils, remote-air cooled condensing unit, an energy recovery ventilator, a makeup air unit for the kitchen hood, three exhaust fans, louvers, controls, as well as all associated ductwork, piping, accessories, appurtenances, and supports for work shown on the plans.

Contract No. 3 ó Plumbing Construction: Work includes domestic and sanitary fixtures and piping systems, natural gas distribution piping, a gas-fired water heater, a kitchen fire suppression system, a grease trap, as well as all associated piping, drains, accessories, appurtenances, and supports. Coordinate and procure installation of natural gas service from National Grid ó refer to site drawings for GSR number and preliminary location.

Contract No. 4 ó Electrical Construction: Work includes interior and exterior power cabling and conduit, interior lighting, data cabling and conduit, cable TV cabling, wall plates and outlets, data patch panel, wall-mounted exterior lighting, parking lot lighting foundations with power feeders, automatic fire detection system, and an Automatic Transfer Switch with controls to connect to an existing

backup generator. Furnish and install a telephone patch panel and procure installation of dedicated phone lines to convey the fire and security alarm signals to the Waterford Town Hall at 65 Broad Street. Coordinate and procure installation of electrical service from National Grid ó refer to site drawings for ESR number and preliminary location.

Contract Documents, including Advertisement For Bids, Information For Bidders, Labor and Employment, Additional Instructions, Bid Documents, Agreement, General Conditions, General Requirements, Specifications, Attachments, Contract Drawings, all documents referenced in the Table of Contents and any Addenda, may be examined at no expense at the office of Barton & Loguidice, D.P.C., 10 Airline Drive Suite 200, Albany, NY 12205 or at the Town Supervisor's Office, 65 Broad Street, Waterford, NY 12188. Copies of the Contract Documents via compact Disc (CD) may be obtained from Barton & Loguidice, D.P.C., upon non-refundable deposit of Twenty Dollars (\$20.00) for each CD. Requests should be faxed to: Attn: Judy Farella (518) 218-1805. Checks only shall be made payable to the Town of Waterford. Cash will not be accepted. All handling costs (mail, delivery services, etc.) shall be the responsibility of the Bidder.

**CASH DEPOSITS WILL NOT BE ACCEPTED. ALL HANDLING COSTS (MAIL, DELIVERY SERVICES, ETC.) SHALL BE THE RESPONSIBILITY OF THE BIDDER.**

Each bid must be accompanied by security in an amount not less than five percentum (5%) of the amount of the bid in the form and subject to the conditions provided in the Information for Bidders. No Bidder may withdraw his bid within forty-five (45) days after the actual date of opening thereof. The bid shall be accompanied with a schedule of values.

This is an exempt capital improvement project, and Bidders shall not include in their bid sales and compensating use taxes on the cost of materials which are to be incorporated into the work and which are to be separately sold by the Contractor to the Town of Waterford prior to incorporation into the work of the Contract.

The attention of Bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the Contract.

The right is reserved to waive any informalities in the Bid and to reject any or all Bids.

Offered by Councilman Marble

Seconded by Councilman Boudreau

Ball yes

Boudreau yes

Marble yes

McClement yes

Lawler yes

**RESOLUTION # 9**

RESOLVED, that the Supervisor be and he is hereby authorized to submit an application for Hudson River Valley National Heritage Area development grant.

Offered by Councilman McClement

Seconded by Councilman Boudreau

Ball yes

Boudreau yes

Marble yes

McClement yes

Lawler yes

There was a motion to adjourn at 8:03 P.M. by Councilman Marble and seconded by Councilman Ball. All in favor.

Respectfully submitted,

Darlene A Dziarcak

Town Clerk